



# Log of Contact December 2017

1. This document contains a log of forecast round meetings that took place following notification of the date of the Draft Budget. These meetings took place as the Commission developed its forecasts which were published on 14 December 2017. It also records any contact between Commissioners and Ministers or Special Advisors during the fiscal event period.
2. The Commission held a number of meetings with officials from across the public sector. These meetings were designed to ensure we were challenged on our judgments, and that we were using the best available information to inform our forecasts.
3. These took the form of several rounds, which started in October 2017 after we received official notification of the Draft Budget date.
4. The log aids understanding of the process the Commission went through in constructing our forecasts. It is provided in accordance with paragraphs 19 and 20 of the Protocol agreed between the Commission and the Scottish Government.<sup>1</sup>

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<sup>1</sup> Protocol between the Scottish Fiscal Commission and the Scottish Government (2017) ([link](#))

## Log of Meetings with Officials

| Meeting Title     | Dates                 | Attendees   |
|-------------------|-----------------------|---|
| Timetable Meeting | 9 October 2017        | Commission staff<br>Scottish Government officials   |
| Round 0 Meetings  | 27 & 30 October 2017  | Commissioners<br>Commission staff<br>Scottish Government officials  |
| Round 1 Meetings  | 6 & 7 November 2017   | Commissioners<br>Commission staff<br>Scottish Governmnet Officials<br>Revenue Scotland<br>HMRC<br>Office for Budget Responsibility (OBR)<br>Scottish Environment Protection Agency (SEPA) |
| Round 2 Meetings  | 17 & 20 November 2017 | Commissioners<br>Commission staff<br>Scottish Governmnet Officials<br>SEPA  |
| Round 3 Meetings  | 4 & 5 December 2017   | Commissioners<br>Commission staff<br>Scottish Government officials  |

## Log of Contact with Ministers or Special Advisors

| Contact  | Date             | Further information   |
|--|------------------|---|
| Notification of Budget Date                    | 3 October 2017   | Letter from Cabinet Secretary for Finance and the Constitution to Lady Susan Rice. <sup>2</sup>   |
| Acknowledgement of Notification of Budget Date | 3 October 2017   | Letter from Lady Susan Rice to Cabinet Secretary for Finance and the Constitution. <sup>3</sup>   |
| Provision of draft report                      | 11 December      | Report provided electronically to the Cabinet Secretary for Finance and the Constitution by Commission staff  |
| Meeting  | 12 December 2017 | Meeting between Cabinet Secretary for Finance and the Constitution and Lady Susan Rice. This meeting was scheduled as per paragraph 20 of the Protocol. |
| Provision of final publication-ready report    | 13 December 2017 | Report provided electronically to the Cabinet Secretary for Finance and the Constitution by Commission staff  |

<sup>2</sup> Letter from Cabinet Secretary to Lady Susan Rice – Confirmation of Budget Date ([link](#))

<sup>3</sup> Letter from Lady Susan Rice to Cabinet Secretary - Acknowledgement of Budget Date ([link](#))