

# Scottish Fiscal Commission Biodiversity Report 2017 - 2020

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# 1. Introduction

This document details the information Scottish Fiscal Commission is required to publish as prescribed in the Wildlife and Natural Environment (Scotland) Act 2011 to provide a publicly available report on the actions taken to meet the biodiversity duty. The report is for the period 1 April 2017 to 31 March 2020. The next report will be published in March 2023.

Further information on the work of Scottish Fiscal Commission can be found on its website<sup>1</sup>, in particular in the following documents:

Corporate Plan 2018-2020<sup>2</sup>

Business Plan 2019-20<sup>3</sup>

Annual Report and Accounts for the year ended 31 March 2019<sup>4</sup>

Should you require further information in relation to the activities or operations of the Scottish Fiscal Commission, please contact the Commission at:

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<sup>1</sup> Scottish Fiscal Commission [www.fiscalcommission.scot](http://www.fiscalcommission.scot)

<sup>2</sup> Scottish Fiscal Commission **Corporate Plan 2018-2020** [www.fiscalcommission.scot/about-us/corporate-governance/corporate-governance/corporate-plan-2018-20](http://www.fiscalcommission.scot/about-us/corporate-governance/corporate-governance/corporate-plan-2018-20)

<sup>3</sup> Scottish Fiscal Commission **Business Plan 2019-20** [www.fiscalcommission.scot/about-us/corporate-governance/corporate-governance/scottish-fiscal-commission-business-plan-2019-20/](http://www.fiscalcommission.scot/about-us/corporate-governance/corporate-governance/scottish-fiscal-commission-business-plan-2019-20/)

<sup>4</sup> Scottish Fiscal Commission **Annual Report and Accounts for the year ended 31 March 2019** [www.fiscalcommission.scot/about-us/corporate-governance/corporate-governance/scottish-fiscal-commission-annual-report-and-accounts-for-the-year-ended-31-march-2019/](http://www.fiscalcommission.scot/about-us/corporate-governance/corporate-governance/scottish-fiscal-commission-annual-report-and-accounts-for-the-year-ended-31-march-2019/)

## 2. Biodiversity Report

The Scottish Fiscal Commission is the independent fiscal institution for Scotland, and the only sub-national fiscal institution which produces its own fiscal and economic forecasts which are used as the official forecasts. In most countries equivalent organisations scrutinise or certify the Government's own forecasts.

The Commission is a non-Ministerial Office which means we are part of the Scottish Administration but not part of the Scottish Government. This ensures our operational independence. The Commission is directly accountable to the Scottish Parliament for the delivery of our functions.

The Scottish Fiscal Commission's Governance Board and Senior Management Team are committed to improving how we work as an organisation. As a non-Ministerial Office, the Commission has a responsibility to work in a way which contributes to the conservation of biodiversity.

### **Our context**

Our role means that we link to biodiversity in an indirect rather than a direct way. Our statutory role is not linked to biodiversity. We do not own land nor do we have a direct role in the management and use of land or natural resources. We do not have a role in the promotion of sport, recreation, tourism, education, healthcare, social services or any of the other core activities set out in the Scottish Government's guidance on the biodiversity reporting duty. As such, we are best placed to carry out a smaller, proportionate set of activities for biodiversity and this is where we have focused our efforts, in particular practical staff volunteering.

Though not required to produce an annual report for the Climate Change Act, we are required to meet certain duties specified in Act. This is reflected in a number of our corporate policies such as the Commission's travel policy<sup>5</sup> and our use of a shared service agreement for procurement.

### **Office Accommodation**

Scottish Fiscal Commission is based in Governor's House, Regent Road, Edinburgh. The office is owned by Scottish Ministers, and we occupy it under the terms of a Memorandum of Terms of Occupation (MOTO). Between April 2017, and January 2019, the Scottish Human Rights Commission were joint occupants; since January 2019 Scottish Fiscal Commission has had sole occupancy.

Governor's House is an historic, Grade A listed building, which limits what changes can be made to the physical environment. Scottish Ministers are responsible for the

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<sup>5</sup> <https://www.fiscalcommission.scot/publications/travel-policy/>

maintenance of the grounds in line with their environmental policies, for example siting beehives within the grounds of Governor's House.

### **Office supplies**

Where possible we ensure that paper purchased carries the Forest Stewardship Accreditation logo or the EU Ecolabel.

The Forest Stewardship Accreditation logo identifies whether the wood came from forests that are managed in a way that will ensure the forest continues to survive in the long term. The EU Ecolabel helps to identify products and services that have a reduced environmental impact throughout their life cycle.

Scottish Fiscal Commission works to limit the paper used in the office. For example our publications are published on our website with production of limited number of printed copies. For day to day printing within the Commission, recycled eco paper is used. Communication by email is far more prevalent than posted letters. A more efficient networked secure printer is used which helps to reduce the amount of printing.

Staff are encouraged to turn off monitors and electronic equipment at the end of the working day.

Recycling containers for paper, plastic and cans, and food waste are used in Governor's House.

As Governor's House receives its electricity and gas supplies via St Andrew's House, our carbon footprint is included within the overall Scottish Government reporting.

### **Travel**

Scottish Fiscal Commission staff and Commissioners are expected to comply with the Commission's travel policy<sup>6</sup> and consider the impact their travel has on the environment. Staff are encouraged to take public transport to travel for work related purposes and the use of taxis is discouraged unless several staff are travelling together.

Scottish Fiscal Commission operates a flexible working policy and staff are able to work remotely where appropriate or make use of digital technologies to connect with colleagues, for example video or teleconferencing. This helps us to minimise work-related travel.

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<sup>6</sup> [www.fiscalcommission.scot/publications/travel-policy/](http://www.fiscalcommission.scot/publications/travel-policy/)

At Governor's House there is very limited car parking which encourages staff to travel to work by public transport, or to walk or cycle. There are cycle parking facilities at Governor's House.

## **Procurement**

Scottish Fiscal Commission follows the Scottish Public Finance Manual guidance on procurement. We are committed to buying goods and services in a sustainable manner by:

- using government procurement frameworks where possible;
- considering value for money on a whole life cost basis, where appropriate; and
- delivering benefits not only for the organisation but for society, the economy and the environment.

## **Future developments**

1. Scottish Fiscal Commission will be mindful of environmental impact when taking forward procurement exercises.
2. Scottish Fiscal Commission will be encouraged to make use of the paid volunteering time to participate in projects which promote biodiversity. During the Commission's volunteering day in summer 2019, staff removed invasive species from the Water of Leith in Edinburgh.

We will continue to seek opportunities to promote biodiversity in ways that are relevant, meaningful and proportionate to our core statutory role.

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